



**Hilton Head Island Gullah Celebration**  
**Native Island Business & Community Affairs Association, Inc.**  
PO Box 23452, Hilton Head Island, South Carolina 29925  
843-255-7303 | info@gullahcelebration.com | www.gullahcelebration.com

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October 2018



Dear 2019 The Gullah Market (Arts, Crafts and Food Vendors and Exhibitors)

Welcome to the 23rd Annual Hilton Head Gullah Celebration's Gullah Market: An Arts, Crafts and Food Expo. The Gullah Market will be held on Saturday, February 16<sup>th</sup> and Sunday, February 17<sup>th</sup>, 2019. This year the Gullah Market will return to the Coastal Discovery Museum, 70 Honey Horn Drive, Hilton Head Island, SC 29926, just across the Hilton Head Bridges. This event is the most popular of the month-long festivities and attendance is growing steadily.

Due to the growing popularity of the Celebration, we anticipate that vendors' space will sell out quickly. Attached is the 2019 vendor's application with fee schedule. Vendor's Guidelines and waiver of liability form are also attached. Vendor application must be received or postmarked by Monday, January 14, 2019. See attached fee schedule.

Food vendor's fee is \$300.00 and Craft vendor's fee is \$200.00. To avoid duplication, only Ten (10) food vendors' spaces are available. **A TENT IS REQUIRED.** Use your tent and equipment or rent ours. Tents, tables, and chairs are available for rent/use and **must be requested with your application.**

Please read the enclosed information and adhere to all rules and guidelines. For more information call Kerrie Brown at (843) 255-7303 or (843) 227-1835.

Sincerely yours,

*Kerrie Brown*

Kerrie Brown  
Gullah Celebration  
Event & Marketing Coordinator

*Eric C. Turpin*

Eric C. Turpin  
Executive Director-NIBCAA

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Please Print:

I, \_\_\_\_\_ as an  
(Owner's Name)

Owner/Manager \_\_\_\_\_  
(Name of Business)

Mailing Address of Business \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

I accept full responsibility for the involvement of the referenced group, organization or individual at the Hilton Head Island Gullah Celebration The Gullah Market: An Arts, Crafts, and Food Expo on Saturday, February 16 & Sunday, February 17, 2019.

I agree to hold harmless the Native Island Business and Community Affairs Association, Inc. and Hilton Head Island Gullah Celebration Officials, its successors and any and all persons acting under their authority from all civil and / or criminal liability under the laws and regulations of South Carolina and these United States which may result from the operation of the Hilton Head Island Gullah Celebration. I have read the Exhibitor information and agree to all the terms.

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Date: \_\_\_\_\_ Home Phone \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

**FOR OFFICE USE ONLY**

**DATE RECEIVED:** \_\_\_\_\_

**AMOUNT RECEIVED:** \_\_\_\_\_

**CHECK** \_\_\_\_\_ **MONEY ORDER:** \_\_\_\_\_ **PayPal** \_\_\_\_\_

**CONFIRMATION PACKET MAILED:** \_\_\_\_\_ **Lot#:** \_\_\_\_\_

**Product Classification (Check all that apply)**

	<b>DECORATIVE ACCESSORIES</b>		<b>JEWELRY</b>
	<b>CERAMIC/POTTERY</b>		<b>MILLINERY</b>
	<b>DOLLS</b>		<b>APPAREL</b>
	<b>PAINTINGS</b>		<b>BASKETS</b>
	<b>SCULPTURE</b>		<b>QUILTS</b>
	<b>TOYS</b>		<b>FISHING NETS</b>
	<b>BOOKS</b>		<b>CATERING/RESTAURANT</b>

Please give a detailed description of each product(s) and include a photo.  
If more space is needed, please use back of application or insert a separate page.


**Booth Specification:** Size is approximately 10' x 10'. The vendor must provide tables, chairs, tents, displays, etc. (rentals available). Cost of the town required business license is included in this fee. All applications must be received **ALONG WITH TOTAL FEES** no later than Monday, January 14<sup>th</sup>, 2019. (Please do not send partial payments). No vehicles will be allowed to park on the grassy area.

FOOD VENDOR		PLACE ORDER			CRAFT VENDOR		PLACE ORDER	
ITEM	COST	AMT	TOTAL		ITEM	COST	AMT	TOTAL
Early Bird Special/ Deadline- December 28, 2018	270.00				Early Bird Special/ Deadline- December 28, 2018	180.00		
BASE FEE (10 x 10)	300.00				BASE FEE (10 x10)	200.00		
TENT	130.00				TENT	130.00		
TABLE (Each)	10.00				TABLE (Each)	10.00		
CHAIR (Each)	2.00				CHAIR (Each)	2.00		
<b>TOTAL</b>					<b>TOTAL</b>			



# Hilton Head Island Gullah Celebration

## Native Island Business & Community Affairs Association, Inc.

P O Box 23452

Hilton Head Island, South Carolina 29925

Phone: 843-255-7303

[nibcaa@aol.com](mailto:nibcaa@aol.com)

[www.gullahcelebration.com](http://www.gullahcelebration.com)

### **VENDOR/EXHIBITOR GUIDELINES**

- The Hilton Head Island Gullah Celebration Arts, Crafts and Food Expo site is outdoors, that will be held at the Coastal Discovery Museum at 70 Honey Horn Drive, Hilton Head Island, SC 29926 (Rain Location: The Northridge Club, 435 William Hilton Pkwy, Hilton Head Island, SC 29926)
- **NO PRODUCTS THAT CARRY THE HILTON HEAD GULLAH CELEBRATION IMAGE, LOGO; NAME MAY BE SOLD AT THE CELEBRATION. VIOLATORS WILL BE ASKED TO LEAVE THE PREMISES. NO VENDOR WILL BE ALLOWED TO SELL ANY "T-SHIRTS" WHICH MAY IMPLY THE HILTON HEAD ISLAND GULLAH CELEBRATION.**
- **HILTON HEAD ISLAND GULLAH CELEBRATION COMMITTEE/NIBCAA WILL BE THE EXCLUSIVE VENDOR OF ALL BEVERAGES.**
- All booths must be set up and open for business no later than 10:00 A.M. on Saturday, February 16<sup>th</sup> and 10:00 A.M. on Sunday, February 17<sup>th</sup>. Vendors may access the Expo site at 8:00 A.M. Vendors shall not breakdown space prior to 5:00 P.M. on Saturday and Sunday.
- All vendors must have their own freestanding, white or light colored tent with a maximum size of 10' x 10'. All equipment for set-up and display is the vendor's responsibility. (Tents may be rented through the Hilton Head Island Gullah Celebration Team. Orders MUST be placed at time of vendor application submittal. Tent Rental fee is \$130.00.
- **For a space larger than 10' x10', please call 843-255-7303 for a quote.**
- Exhibitors are responsible for collecting 7% South Carolina sales tax during the festival. Checks made payable to the SC Department of Revenue must be left at the check-in tent on Sunday.
- Only the properly registered vendor may occupy assigned booths.
- Storage containers must remain out of sight. Stored materials should not protrude into aisles.
- The Hilton Head Island Gullah Celebration Management Team will address any music or other potentially distracting or irritating activities. Please be considerate of your neighbors.
- Vendors/Artists are provided with (approximately) a 10' X 10' space. Booth assignments are at the discretion of the Arts, Crafts and Food Expo Committee Chairperson and/or the Hilton Head Island Gullah Celebration Management Team prior to the date of event and booth assignment.
- Local parking is limited. Artists and vendors will be able to drop off materials at their booth but may not park at their booth site. Vehicles will not be allowed to park on the grass area except to unload or load merchandise.
- Limited electricity will be available on a first received basis.

### **VENDOR CANCELLATION POLICY**

**Vendors unable to attend should inform the Hilton Head Island Gullah Celebration Management Team in writing, or via email ON OR BEFORE MONDAY, JANUARY 14, 2019 to receive 100% refund minus 10 percent handling charges . The absolute last date for cancellation with a 50% refund is Monday, January 24, 2019.**